

1. Title of the Post	Project Director/Chief PETCORE
Scale	BPS-20/PPS-10
No. of Post	01
Qualification/Experience	<ul style="list-style-type: none"> • M.Sc. Degree from any of HEC recognized university with specialization in any discipline of geosciences with minimum 17 years' of post qualification experience within Upstream Oil & Gas exploration sector at senior technical position and with proven leadership qualities in PSDP Project preparation and management. • Add on qualifications/trainings in PSDP project preparation/management. • Expertise in establishment and handling of geo-scientific laboratories and petroleum core repositories. • Expertise in software like MS Office and MS Project will be required.
Domicile	Merit
Job Description	<ul style="list-style-type: none"> • Managing and leading the project team. • Recruiting project staff and consultants in consultation with management. • Coordinating internal resources and third parties/vendors for the flawless execution of projects. • Ensuring that all projects deliverables are delivered on-time, within scope and within budget. • Ensuring resource availability and allocation in time. • Develop a detailed project plan to track progress according to scope, time line /schedule and cost. • Develop laboratory SOPs and manuals as per ISO standards. • Develop marketing strategy for labs established under project. • Develop and supervise R&D Programme in the project as per charter of HDIP considering present and future needs of upstream Oil & Gas sector. • Provide expert technical advice and guidance to geoscientific team. • Review periodically implementation process of project and submit report to management/ ministry/ planning commission. • Provide technical inputs to management and Government as and when required. • Consultation with E & P on future R&D programme and value addition of well samples. • Supervise functions of laboratories established under project.
Age Limit	50-60

2. Title of the Post	Consultant (Sedimentology)
Scale	BPS-20/PPS-10
Number of Post	01
Qualification/Experience	<ul style="list-style-type: none"> • Ph.D in Sedimentology with minimum 12 years post qualification experience or M.Phil. in Sedimentology with minimum 14 years post qualification. • Candidate must also have a good understanding of Clastic and Carbonate depositional systems. • Expertise required are integration and synthesis of drill cuttings and core analytical data to create facies/ depositional/ sediments thickness/ organic facies/ source rock distribution & maturity and geological (analogue) maps, well correlations charts and sections of depositional sequences.
Domicile	Merit
Job Description	<p>Consultant will be responsible for training/ capacity building of HDIP and project geoscientists in Clastic as well as Carbonate sedimentology to evaluate patterns of infill and basin-scale architecture within extensional environments.</p> <p>Integrating well logs with drill cuttings and core analytical data to create;</p> <ul style="list-style-type: none"> • Regional facies maps, • Regional porosity and permeability maps. • Regional well correlation charts • Regional sections of depositional sequences • Regional maps of depositional environment, total sediment thickness maps • Organic facies distribution maps • Source rock distribution maps. • Source rock maturity maps • Maps showing similar geological environments (analogues). • Develop expertise for delineating areas favorable for Hydrocarbon Exploration and capacity building of junior geoscientist in this area. • Will design and guide R&D programme in Geology for HDIP within the scope of PETCORE Project
Age Limit	50-65 years
3. Title of the Post	Principal Petroleum Geologist
Scale	BPS-19/PPS-9
Number of Post	01
Qualification/Experience	<ul style="list-style-type: none"> • Ph.D. or M.Phil. in Geology with minimum 12 years' working experience within Upstream Oil & Gas exploration sector at senior technical position. • Expertise in petroleum system analysis and prospect evaluation including basin modeling, synthesis and interpretation of geological and geochemical data. • Knowledge of geoscientific software will be added qualification

Domicile	Merit
Job Description	<ul style="list-style-type: none"> • Undertaking the R&D programme for oil & gas prospect evaluation for conventional as well as unconventional hydrocarbon resources in Pakistan. • Evaluate basin prospectivity through conducting prioritized studies and research into critical uncertainties and new prospective areas. • Generate value added data through analysis of selected samples of wells across the sedimentary basins of Pakistan present in PETCORE. • Interpretation of geological and geochemical data and use of Basin Modeling tools • Producing and presenting geological maps and report writing. • Liaison with upstream petroleum industry.
Age Limit	35-45 years
4. Title of the Post	Senior Sedimentologist
Scale	BPS-18/PPS-8
Number of Post	01
Qualification/Experience	<ul style="list-style-type: none"> • First class Master's degree in Geology, higher degree preferred, with 7 years' experience. A strong geological and sedimentological background working experience in a wide range of depositional environments studies, assessment of reservoir quality of exploration wells. Experience in both conventional and unconventional core description. Data Integration experience using 2D/3D Seismic will be added point,
Domicile	Merit
Job Description	<ul style="list-style-type: none"> • Development of basin and reservoir exploration models. • Conduct detailed sedimentological investigations, including carbonate as well as Clastic sedimentology. • Draw conclusions and make recommendations to support asset evaluation. Preparation of geological maps and report writing.
Age Limit	30-35 years
5. Title of the Post	Admin/Account Officer
Scale	BPS-18/PPS-8
Number of Post	01
Qualification/Experience	<p>MBA Finance degree from HEC recognized University.</p> <ul style="list-style-type: none"> • Proficiency in MS office and MS Project and capable of working independently. • A 5 years post master's degree working experiences related to PSDP project administration and financial management activities. • Conversant with Government Rules, PPRA Rules, tendering and bidding process and PSDP project management guidelines. • Hand-on experiences on project administration, inclusively on activity planning, reporting, progress monitoring, result evaluation.

	Strong organizational and administration skills, with excellent computer skills
Domicile	Merit
Job Description	<p>Under the direct supervision of Project Director the Project Administrative/Account Officer will be responsible for;</p> <ul style="list-style-type: none"> • Work closely with all members of the Project Management Unit (PMU) • Day-to-day administration of project activities and financial management of project accounts in proper accounting system. • Support developing work plans of the PMU in line with project document. • Prepare and execute procurement process by preparing agreements with contractors, and vendors according to PPRA Rules. • Report progress, problems and constraints of project implementation to PD on daily basis • Any other duties and responsibilities assigned by the Project Director. • Maintain project-related records, including contracts and change orders • Review supplier invoices related to a project. • Prepare monthly, quarterly, half yearly and annual financial reports for project in accordance with the requirements of the Planning commission. • Monitor the expenditure on projects and ensure that all expenditures are authorized and in accordance with the approved budgets of the government • Review monthly bank reconciliation statements of project bank accounts and recommend appropriate action on issues identified • Respond to internal /external audit queries and observations and take appropriate action on issues identified.
Age Limit	25-35 years
6. Title of the Post	
	Sedimentologist (Carbonate)
Scale	BPS-17/PPS-7
Number of Post	01
Qualification/Experience	Master's Degree in geology is essential with three years hand on experience in carbonate sedimentology core and drill cuttings description and thin section studies.
Domicile	Merit
Job Description	To work on a wide range of aspects of carbonate sedimentology from core and drill cutting description, thin section studies for micro-facies and rock type from and single well studies to larger, multiwell studies.
Age Limit	25-30 years
7. Title of the Post	
	Sedimentologist
Number of Post	01

Scale	BPS-17/PPS-7
Qualification/Experience	First class Master's Degree in geology is essential with three years hand on experience in Clastic sedimentology, core and drill cuttings description and sedimentary rock thin section studies.
Domicile	Merit
Job Description	To work on a wide range of aspects of Clastic sedimentology from core and drill cutting description, thin section studies for micro-facies and rock type from and single well studies to larger, multiwell studies.
Age Limit	25-30
8. Title of the Post	Lab Attendant
Number of Post	06
Scale	BPS-5/PPS-2
Qualification/Experience	<ul style="list-style-type: none"> • Ist. Division Matric Certificate with Science from recognized institution. • Minimum 2 years working experience in any research/ analytical lab and familiarity with automated laboratory equipment preferable.
Domicile	Merit
Job Description	<ul style="list-style-type: none"> • Assist Lab. Assistant in geological preparations, grinding, crushing, weighing, filtering or digesting with acids; • Assist Lab technician in samples/ specimens, thin sections, core slabs preparations • Cleanliness of instruments, lab. and maintenance of Lab.
Age Limit	18-25
9. Title of the Post	Driver
Scale	BPS-5/PPS-2
Number of Post	01
Qualification/Experience	<ul style="list-style-type: none"> • Matric with LTV license and five-year experience in driving. • Knowledge of traffic rules.
Domicile	Merit
Job Description	<ul style="list-style-type: none"> • Daily driving duties as and when required. • Maintenance of vehicle.
Age Limit	18-25 years